

Homeowner Application

Date of application:	
1 1	

Rebuilding Together Minnesota (RTMN) has been preserving homes and revitalizing communities since 1997. We work year-round to sustain healthy neighborhoods and ensure that people in need can live independently and safely in their homes.

APPLICATION PROCESS:

Our application process includes three steps before we're able to start repairs.

- 1. **Application Form** A complete application will support us in determining if you qualify for one of our existing programs. The criteria changes year to year, so it's important to include as much information as you can.
- 2. **Applicant Interview** If your application is selected a staff member will be in touch for more details including documentation required for the program.
- 3. Site Visit Once your interview is complete and documents are received, we'll set up a time to visit your home to assess the kind of repairs we can offer.

Unfortunately, we are unable to support emergency repairs at this time.

We endeavor to support as many people as possible each year, and typically receive more than 500 applicants and serve 200-250 individual homes across all of our programs. We schedule work two years out which means that if your application is approved, it could take up to two years to see any repair requests completed.

In order to be transparent about the timeline for applicants, you should expect to hear within 3 months if we are able to support at least some of your needs within the next two years.

Our timeline for services is dependent on multiple competing factors such as funding, skilled contractors to perform the work and overall staff capacity. We regret that we are unable to rush this process or support every applicant with every request.

INCOME & VERIFICATION DOCUMENTS:

Income information is required for all household members as part of the application. When submitting your application, please use your best estimate for all sources of income for each person who lives in your home. The more precise you can be, the better.

Should you be selected to be assessed for services, we will need to verify your household income and the ownership of your home. Documentation is not required until later in the process. **Please DO NOT send any documentation at this time**.

NOTICE OF CITIZENSHIP VERIFICATION IF APPLICATION IS SELECTED:

When required by a federal funding source, Rebuilding Together Minnesota will verify U.S. Citizenship or eligible status using federally accepted documentation. Verification will be conducted consistently, respectfully, and in a non-discriminatory manner, collecting only the minimum information necessary for compliance.

Send Materials to:

If you are mailing your applications, please send it to:

Mail: Rebuilding Together Minnesota, 2550 University Ave. W., Suite 200N, St. Paul, MN 55114 To send your application digitally, please send it to: **Email:** Homeowners@RTMN.org **Fax:** 612-767-8578

Section 1: Homeowner Information This form must be completed by a resident of the home. First Name: _____ Last Name: _____ __ Home Phone: _____ Email: __ Primary Language Spoken: ____ Birthdate: _ _ / _ _ / _ _ _ Mailing Address: Street: ______ State: _____ Zip: _____ Gender: □ Male □ Female Identities: ☐ Single Parent ☐ Female-headed Household ☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American □ Other _____ □ Native Hawaiian or Other Pacific ☐ White Ethnicity: ☐ Hispanic or Latino □ Not-Hispanic or Latino **Accommodation**: Chronic Illness ☐ Cognitive Impairment ☐ Environmental Allergies ☐ Mobility Impairment ☐ Mental Health ☐ Hearing Impairment ☐ Other ___ ☐ Active Duty ☐ Veteran, Honorable ☐ Veteran, Discharged U.S. Military: **U.S. Military Branch**: ☐ Air Force ☐ Coast Guard ☐ Army ☐ Marines □ Reserves ☐ National Guard ☐ Space Force □ Navy U.S. Military Service Start Date: __/ __/ U.S. Military Service End Date: __/__ Resident's Annual Gross Income (AGI): \$ If you are completing this on behalf of the homeowner receiving assistance, please complete this section: Name of person assisting in completion of application: Relationship to homeowner: _____ Email: _____ Section 2: House Information While this section is optional at this stage in our process, the information you share here ensures we can match you with as many programs as you might be eligible for. We encourage you to complete as much information as you have available. **Type of House**: ☐ Single Family ☐ Multi Family ☐ Condo/Townhouse ☐ Mobile Home ☐ Manufactured Housing ____ Move-in Year: ____ Year Built: _____ Is there a mortgage on the house? \square Yes \square No \square Is the mortgage current? \square Yes \square No Are the property taxes current? \square Yes \square No Has the property been cited for any building or health code violations? \square Yes \square No Are you a member of a homeowners association? \square Yes \square No Name, phone number & email for homeowners association: ___

Section 3: Additional Household Members

Please complete the following questions for *all people living in the home* including children under 18 and renters. Please attach a separate sheet if more space is needed. * indicates a required field - applications cannot be processed without an answer in required fields. **Incomplete applications will be rejected.**

Resident's First and	Last Names*:			Date of Birth*://
Relationship to Hon	neowner*:	•	Child ☐ Sibling Uncle ☐ Niece	□ Parent□ Grandchild□ Nephew□ Friend
Gender : □ Male	☐ Female	Identities	:: □ Single Parer	nt 🗆 Female-headed Household
	an Indian or Alaska N Hawaiian or Other Pa		k or African America	n Other
Ethnicity:	spanic or Latino	☐ Not-Hispanic or	Latino	
Identities: Single	e Parent 🗆 Female-	headed Household		
		☐ Cognitive Impairment☐ Mobility Impairment	□ Environmental□ Hearing Impair	•
	□ Other			
U.S. Military:	\square Active Duty	$\ \square$ Veteran, Honorable	□ Veteran, Discha	arged
U.S. Military Branch	n: □ Air Force □ Navy	□ Army□ National Guard	□ Coast Guard□ Reserves	□ Marines □ Space Force
U.S. Military Service	e Start Date://	/	U.S. Military Service	ce End Date: / /
Resident's First and	Last Names*:			Date of Birth*://
Relationship to Hon	neowner*: □ Hom □ Gran		Child □ Sibling Uncle □ Niece	□ Parent□ Grandchild□ Nephew□ Friend
Gender: □ Male	☐ Female	Identities	:: 🗆 Single Parer	nt 🗆 Female-headed Household
	an Indian or Alaska N Hawaiian or Other Pa		k or African America	n Other
Ethnicity:	spanic or Latino	☐ Not-Hispanic or	Latino	
Identities: Single	e Parent 🗆 Female-	headed Household		
•		☐ Cognitive Impairment☐ Mobility Impairment	□ Environmental □ Hearing Impair	-
	□ Other			
U.S. Military:	\square Active Duty	□ Veteran, Honorable	□ Veteran, Discha	arged
U.S. Military Branch	n: □ Air Force □ Navy	□ Army□ National Guard	□ Coast Guard□ Reserves	□ Marines □ Space Force
U.S. Military Service	e Start Date: / /	/	U.S. Military Service	ce End Date: / /
Resident's Annual G	Gross Income (AGI)*:	\$		

Se	ction 4: Needed Repairs					
	building Together Minnesota has four programs that support low-income homeowners: Home Repair, Roofing, Safe at me and Ramps. Please check which program(s) you'd like to be considered for:					
	Home Repair - repairs things in a home that are broken and/or replaces those that are worn out. This could include plumbing, electrical, HVAC and many other issues. It does not include replacing appliances or aesthetic changes. Please also complete the questions below. **Please Note: Home Repair applications are closed for the 7-county Twin Cities Metro Area until 2026.**					
	Roofing - replaces or repairs roofs. Please also complete the questions below. **Please Note: Roofing applications are closed for the 7-county Twin Cities Metro Area until 2026.**					
	Safe at Home - repairs and modifications that support aging in place and prevent falls, as well as health and safety accommodations. Please also complete the questions below.					
	Ramp - builds ramps that support increased moility into and out of the home. Please also complete the questions below.					
	ase indicate "yes" or "no" to each of the questions below. To the right, please prioritize the six (6) repairs that are moseded. 1 = most urgent; 6 = least urgent.					
1	. Is your roof or siding damaged, leaking or does it have gaps or missing shingles? \square Yes \square No $_$					
2	2. Have any of your electrical systems sustained damage or been cited as not being up to code? □ Yes □ No					
3	3. Does your home have any leaking or non-functioning plumbing?					
4	l. Does your home need a new furnace, air conditioner or water heater, or need repairs					
	to your heating and/or cooling system?					
5	5. Does your home have two or more windows or doors that are damaged or do not seal properly? 🗆 Yes 🗀 No					
6	i. Does your home have interior walls, floors or ceilings that are damaged? □ Yes □ No					
7	7. Does your home need exterior repairs for a driveway, walkway, steps, retaining wall or fence? □ Yes □ No					
8	3. Can you navigate steps easily?					
g). Are you able to access every room in your home easily?					
10). Can you get in and out of your shower or bathtub with ease?					
11	. Do you feel capable of leaving and entering your home by yourself?					
12	2. Do you have working smoke/carbon monoxide detectors as well as a fire extinguisher? □ Yes □ No					
13	B. Do you have outdoor safety lighting?					
Ple	ease share more details about the repairs and mobility items you need for your home.					

Section 5: Additional Information			
Please provide any additional information that will help us understand your situation. Use additional sheet if necessary.			